



COUNTY OF LOS ANGELES
Public Health

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July 10, 2009

TO: Each Supervisor

FROM: Jonathan E. Fielding, M.D., M.P.H. *Jeff*
Director and Health Officer

SUBJECT: **NOTIFICATION OF THE USE OF DELEGATED AUTHORITY BY THE
DEPARTMENT OF PUBLIC HEALTH TO EXECUTE THREE AMENDMENTS
TO THE PREPAREDNESS AND BIOTERRORISM COOPERATIVE AGREEMENT
NUMBER 5U90TP917012-09**

This is to notify you that I am exercising the delegated authority as approved by the Board on July 29, 2008, to accept and execute any future Centers for Disease Control and Prevention (CDC) amendments to the Notice of Award (NA) 5U90TP917012-09 that permit the rollover of unspent prior year funds, the internal redirection of funds, increases or decreases in funding up to 25 percent of the specific base year's funding, and/or that adjust the term of the NA, subject to review and approval by County Counsel and the Chief Executive Office and notification of the Board offices.

Under such authority, the Department of Public Health (DPH) will implement three Amendments to the CDC NA as follows:

1. Amendment Number 3 will change the name of the Principal Investigator from Jonathan Freedman to Alonzo Plough (the current Director of the Emergency Preparedness and Response Program);
2. Amendment Number 4 approves the redirection of funds or part way through the year budget modifications, totaling \$3,650,000, made within the funding categories of the CDC Bioterrorism grant administered by DPH. These categories include: Base fund (\$2,500,000), Cities Readiness Initiative (\$300,000), Pan Flu (\$350,000), and Real Time Disease Detection (\$500,000). These funds are a result of mid-year budget changes, which, under the grant, can be redirected to other needed areas, such as personnel, equipment, services, travel, and supplies. More detail of the shifting in each category is provided below:
 - a. For Base funding, the biggest shift is from unspent salaries and benefits to equipment and supplies. The unspent salaries/fringe benefits are primarily the result of two things: people leaving their grant funded positions and implementation of a time survey that more accurately captured the amount of time each person was spending on grant-related activities. The equipment and supplies were all deemed necessary to fulfill program objectives.

- b. For Cities Readiness Initiative (CRI) funding, the biggest shift was from contractual to supplies, a shift that was based on determinations of program needs.
 - c. For Pan Flu funding, the shift between categories was minimal.
 - d. For Real Time Disease Detection (RTDD) funding, the biggest shift was from contractual to equipment and supplies. Due to delays in executing contracts with hospitals to allow them to purchase critical laboratory equipment and supplies, a decision was made that, in lieu, the County would purchase the items and then have them placed at the labs.
3. Amendment Number 5 will permit the carryover of funds in the Total Direct Cost category in the amount of \$370,876. These amendments will allow DPH to continue to sustain the upgrade of local public health jurisdictional preparedness efforts in order to respond to acts of bioterrorism, outbreaks of infectious diseases, and other public health threats and emergencies.

County Counsel and the Chief Executive Office have approved the Amendments as to form.

If you have any questions or require additional information, please let me know.

JEF:rdt

c: Chief Executive Officer
Acting County Counsel
Executive Officer, Board of Supervisors

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